Policy Services
MINNESOTA SCHOOL BOARDS ASSOCIATION

Newsletter
November 2024

ISD Model Policy Updates and Corrections

A .zip file of the updated policies (clean and redlined versions for both school districts and charter schools) can be found on the MSBA website:

1. Click on **Services**

2. Click on **Policy Services**

3. Scroll down to **Policy Services Newsletter**

Updates as of November 14, 2024:

Technical Updates

The updates to the six model policies in the chart below do not represent changes in policy. Rather, the updates are purely technical (corrections to citations). Notes are added to Model Policies 606.5 and 613. School boards can review the Notes, but Notes do not necessarily require board action.

MSBA recommends that school boards permit staff to make these updates. Formal board action would not be necessary under Model Policy 208 to make these changes, though school boards have the authority to require formal board action if they so choose.

Model Policy Number	Update
503	Correct reference in Note on page 5; add punctuation
507.5	Correct citation in Legal References
606	Correct statutory reference in Art. III.B.
606.5	Correct statutory reference in Art. III.A; correct Article numbering; add Note on delegation of board authority
613	Correct paragraph references in Art. VI.B.; add Note to Art. V on Revisor's response
615	Update chapter reference in Art, IV

These materials are for informational use only and are not to be construed as legal advice. If legal advice is needed, the school district's legal counsel should be contacted. While current at the time it was created, this document may be later superseded by legislative or other action.

Substantive Updates

The recommended updates in the five model policies in the chart below involve substantive changes to the model policies.

For Model Policies 519 and 721, the changes reflect current statutory language. Under Model Policy 208, a school board could approve these changes in a single meeting if the board so chooses.

Rescission of **Model Policy 617** could occur in a single meeting through a Motion to Rescind.

For Model Policies 614 and 701, school boards may exercise their discretion in determining whether to take the recommended action.

Model Policy Number	Update
519	Update statutory interview information in Art. III.A.
614	Recommend deletion of Art. VI: this protection is not part of the testing procedure itself
617	MSBA recommends rescission of this policy, which was tied to Profile of Learning.
701	Add explicit authority for the board to use reserve funds
721	Update Uniform Grant Guidance equipment definition and small purchase procedure dollar amount; add cybersecurity requirement

Note regarding Policy 721

For early implementation, State-administered formula grant recipients must modify their policies to increase the capitalization threshold for equipment to $10,000 (from $5,000) in order to exercise the flexibility to apply the new $10,000 threshold for prior approval requests for both equipment

Equipment in 2 CFR § 200.1 is now defined as tangible personal property with a unit cost of $10,000 or the capitalization level provided by the Federal grant recipient's or subrecipient's own policies, whichever is lower. All grantees and subgrantees (regardless of the effective date), if they wish to take advantage of the higher $10,000 threshold for equipment (for example, for prior approval), will need to revise their policies to reflect the higher capitalization level. By making this change to its capitalization level for equipment, the grantee or subgrantee will not need to make further changes to its threshold for supplies because the definition for supplies in 2 CFR § 200.1 cross-references the definition of equipment.

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Upcoming Policy Updates

MSBA is in the process of updating the following policies. We anticipate that these policy updates should be available soon.

Model Policy Number	Update
530	Update will address immunization records
704	Update will address GASB guidance on asset capitalization

Instructions to access the entire Policy Manual online:

1. Please visit www.mnmsba.org.
2. Go to the Resources tab and select Policies
3. Log into the Members area (access is limited to Policy Services subscribers)
4. Click on a desired policy
5. A clean version (e.g., Policy 418) and a redlined version (e.g., Policy 418 Redline) can be found at the bottom of the policy page, below the Legal References and Cross References.

NOTE: If you experience trouble viewing the redlined version, please go to the Review tab on Microsoft Word and ensure that "All Markup" is clicked in the Tracking section. If the "Simple Markup" box is checked, one cannot see the redlined changes.

Redlines: To clean up the policy library, we removed redlines that are more than ten years old to reduce possible confusion. The removed redlines are available upon request.

The current and recent Policy Services Newsletters can be found on the MSBA website under Services—Policy Services,

If you have questions about Policy Services, how to navigate the online Policy Reference Manual, or the content of the model policies, please contact Terry Morrow at (507) 934-8126 or (800) 324-4459 or by email at tmorrow@mnmsba.org

Jaymyson Sillman (jsillman@mnmsba.org) can assist if technological issues arise related to accessing the model policies or the revisions.

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