2024 MSBA Leadership Conference: Call for Presentations Form

Call for Presentations - Deadline Date September 29, 2023

*Please note - This application must be completed in one sitting. It cannot be saved and resumed later.

* Required

Contact Information

The Contact Person is the only person who will receive related correspondence from MSBA. It will be the Contact Person's responsibility to send all communication from MSBA to all other presenters.

1. Contact Person's First Name *
2. Contact Person's Last Name *

3. Contact Person's Job Title *

4. Contact Person's School District/Organization/Company *

5. Contact Person's Telephone Number (including area code) *

6. Contact Person's Email *
   Only one email address may be listed.
Presentation Information

As you think about the session you would like to deliver, please keep in mind the conference will be held in-person at the Minneapolis Convention Center. MSBA will try to accommodate your time preference request but may need to adjust according to topic, room availability, etc.

Workshops consist of a one-hour session with attendees and are formal presentations. If presenters wish to display a digital presentation (Power Point, Google Slides, Prezi, etc.), they must bring their own projectors. A screen and cart will be available.

Round tables are shorter in length (20 minutes versus 1 hour) and have a casual, conversational format. Presenters will not have access to projectors or electrical outlets. Attendees choose two or three different 20-minute roundtables from the list provided to participate in during the allotted time.

7. Day/Time/Type Preferences (Please choose more than one) *

☐ No Preference

☐ Workshop, Thursday 2:45 p.m.

☐ Workshop, Thursday 4:00 p.m.

☐ Workshop, Friday 9:15 a.m.

☐ Round Table, Thursday 1:45 - 2:35 p.m. (two 20-minute sessions)

☐ Round Table, Friday 8:00 - 9:10 a.m. (three 20-minute sessions)

8. Title of Presentation *

This information will be included in the program. Please proofread carefully.

[Input Field]
9. Provide a brief **(2-3 sentence)** description of the presentation. *

   *This information will be included in the program. Please proofread carefully. Descriptions may be edited for length.*

   ![Description Input Field]

10. Check the category that best fits the content of your presentation. *

   - Board Development (roles, team building, policies, mentoring, meeting management, etc.)
   - School Law (related to constitutional amendments, statutes, and/or case law)
   - District Operations (finance, infrastructure, construction, meal programs, reporting, etc.)
   - Employee Management (employee relations, human resources, staff wellness, etc.)
   - Risk Management (insurance, injuries, security, etc.)
   - Students (curriculum, programming, testing, data analysis, etc.)
   - Elections (board member elections, referendums, levies, etc.)
   - Community Relations (interacting with students, parents, outside organizations, and the public)
   - Other
Presenter(s)

Note to applicants - Each presentation is required to have a presenter who is a school board member and/or superintendent. If you represent a business, your company must be a paid exhibitor at the time of submission to be considered. Presenters must refrain from any promotional marketing or selling of any product or service. Proposal submission does not guarantee acceptance.

List each presenter's name, job title, and school district/organization/company (i.e. Joss Doe, Superintendent, Riverville Area School District.) This information may be included in the program. Please proofread carefully.

If you plan to have more than four presenters, contact Maria Shinabarger at mshinabarger@mnmsba.org to discuss the details of your presentation.

11. Presenter #1 First Name *

12. Presenter #1 Last Name *

13. Presenter #1 Job Title *

14. Presenter #1 School District/Organization/Company *
15. Is there another presenter? *

- [ ] Yes
- [ ] No
Presenter #2

16. Presenter #2 First Name


17. Presenter #2 Last Name


18. Presenter #2 Job Title


19. Presenter #2 School District/Organization/Company


20. Is there another presenter?
   ○ Yes
   ○ No
Presenter #3

21. Presenter #3 First Name

22. Presenter #3 Last Name

23. Presenter #3 Job Title

24. Presenter #3 School District/Organization/Company

25. Is there another presenter?
   - [ ] Yes
   - [ ] No
Presenter #4

26. Presenter #4 First Name

27. Presenter #4 Last Name

28. Presenter #4 Job Title

29. Presenter #4 School District/Organization/Company

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